U.S. Export/Import Regulations - Supplier Jurisdiction and Classification Assessment

Supplier Frequently Asked Questions:

General Information:

Jurisdiction: What is export control “jurisdiction”?

A "jurisdiction" assessment establishes which U.S. export control agency rules apply to a particular transaction. Generally either the State Department's International Traffic in Arms Regulations (ITAR) or the Commerce Department's Export Administration Regulations (EAR) will apply. Raytheon needs to know which rules - ITAR or EAR -- apply to its products and services and to the products and services it procures so that Raytheon can handle the items appropriately and seek the proper authorizations from the correct agency, as needed.

Classification: What is export control “classification”?

A "classification" assessment establishes where on each control list an item (hardware, commodities, software, information and services) is listed. For defense articles controlled on the ITAR, the classification tells you in which "Category" on the U.S. Munitions List (USML) an item falls. For items controlled by the EAR, the classification defines which "Export Control Classification Number" or "ECCN" applies -- without which the licensing requirements under the EAR cannot be determined.

Please explain “design authority”?

The "design authority" is the company responsible for a design or modification of a design. The company responsible for the design is best qualified to determine the Jurisdiction and Classification Assessment (JCA). For items designed by our suppliers (e.g., Original Equipment Manufacturers), the supplier shall conduct the JCA.

Consequences of not knowing jurisdiction and classification: What are the consequences if an item’s jurisdiction and classification are not properly determined?

A supplier which does not understand the JCA for their catalog items is at risk of making exporting (or importing) mistakes. Not providing an accurate JCA to Raytheon in a timely manner (e.g. RFQ/PO) could cause delays in obtaining required export authorizations and could affect sales and future business.

Items affected: Do these rules apply to everyday items or only sensitive items?

Raytheon is requesting the JCA for all items procured [except for certain items of very low sensitivity, such as non-electronic office supplies]. The US Government expects Raytheon to know the JCA for any components that we buy in order to incorporate that information into Raytheon's export controls. Raytheon will record this information in an internal, centralized database that will be shared across all Raytheon businesses and with the goal of preventing multiple JCA queries from Raytheon to your company for these items in the future.
Responses:

Where do I send the response?

Please provide the export classification in writing through the expert classification certification available at [http://www.raytheon.com/suppliers/supplier_resources.index.html](http://www.raytheon.com/suppliers/supplier_resources.index.html) (click on “Supplier JCA Response” link), as required per the Terms and Conditions of the purchase.

When is the response required?

The supplier’s response is needed as part of the RFQ response, but no later than at time of PO placement. The supplier is also required to submit an update if the JCA for part changes due to design change, ITAR or EAR changes, etc.

Timing of JCAs: When must jurisdiction and classification be determined?

The jurisdiction and classification determination is part of the requirements of the Terms and Conditions of the Purchase Order therefore should be provided timely after receipt of RFQ or PO issuance.

Can you describe the scope of what responses should be submitted?

All parts or service provided and specified on the PO to Raytheon are included in the request.

Is this request specific to a particular contract or does it apply to all parts provided to Raytheon?

The request is not contract specific, it applies to all parts or services provided to Raytheon for which you are the design authority.

Is this request for parts we provide in the future?

Some requests may be linked to Request for Quote / Proposal activity and applicable to Raytheon’s Terms and Conditions.

Process and Form Completion:

How do I fill the form out?

Access the link at the Supplier Resource Portal

The first item listed is the JCA Form. This form will step you though the information required. Also note that in the bottom left of that survey page are helpful government reference pages about the information requested.
The on-line form asks for a single PO number. We currently have 9 active POs with Raytheon. Do we need to complete 9 forms or can we enter all 9 PO numbers in one?

You can complete one response for all purchase orders. An Excel template is available within the JCA Form to facilitate the input of JCAs when submitting for more than 5 part numbers.

As a Supplier and being the design authority for a family of parts not all specified on an RFQ or PO, can I submit these parts in advance to prevent individual future requests?

An Excel template is available within the JCA Form to facilitate the input of JCAs when submitting for more than 5 part numbers or for a family of parts.

Does this apply to all Raytheon locations?

Yes, all Raytheon locations require JCAs for their procurements. If you provide a part to multiple Raytheon locations, you will only need to submit the JCA once to satisfy all locations.

Has the request been provided to other contacts within a company (many divisions/sellers)?

Multiple individuals within your organization may have received this request depending on how Raytheon interacts with your company and whether there are many divisions/sellers within your company. Suppliers who receive multiple requests may combine all responses into one response.

Do we need to cease shipments until this is completed?

No. Suppliers are not being asked to hold Purchase Order shipment pending the submission of a Supplier’s response.

When will we be required to update the JCA information to Raytheon?

The supplier is required to submit an update if the supplied JCA for their parts changes due to design change, ITAR or EAR changes, etc.

Should this be submitted across all programs for items provided to Raytheon for past contracts?

Yes. Raytheon will record this information in an internal, centralized database that will be shared across all Raytheon businesses. We are working to automate our process so that this will prevent multiple JCA queries from Raytheon to your company for these items.

Support and Help:

Is there someone to contact at Raytheon?

Please email JCAresponses@raytheon.com. Your questions will be routed to the appropriate department for response.
When I have technical issues with the online form, who can I contact to assist?

Please email JCAresponses@Raytheon.com for assistance.

What should I do if I am unable to get to the internet site?

We recommend clearing the cache and cookies on your browser and re-trying.