

## RAYTHEON COMPANY

### INTEGRATED DEFENSE SYSTEMS

**Application:** These instructions apply to all shipments where Raytheon pays freight charges. For specific IDS Business Unit routing instructions, questions, and special requirements (such as hazardous, classified, or temperature-controlled shipments), see the "IDS Business Unit Contacts and Freight Specifics" table below.

**Rules and Requirements:**

- Ship collect or third party via approved primary carriers; Prepay & Add shipments are not authorized
- Do not insure or declare value on any shipment
- Surface routings are the preferred method of shipping. Air/Expedited routing must be approved prior to shipment by the appropriate IDS Buyer/Requestor
- C.O.D. shipments will not be accepted
- The shipper may be required to pay the freight charges if unauthorized carrier or incorrect mode is used or if Rules and Requirements are not adhered to. Any shipping violations will be noted in Raytheon's supplier rating system
- Multiple shipments from the same lot that exceeds 200 lbs must be palletized
- Any Single Package weighing **75** lbs or more must be palletized
- Purchase Order number **MUST** be notated on all carrier paperwork, even on Drop Ship transactions

#### Surface Shipments - Domestic

WEIGHT:	SERVICE:	PRIMARY CARRIER:	SECONDARY CARRIER:
*75 lbs. and under (Size Constraints apply)	Small parcel ground	<a href="#">UPS</a>	-----
75 lbs. to 10,000 lbs.	LTL - National	<a href="#">Fedex Freight</a>	<a href="#">Old Dominion</a>
	LTL - Regional	<a href="#">Fedex Freight</a>	<a href="#">Old Dominion</a>
Over 10,000 lbs.	Truckload –Unclassified General Commodities including hazardous materials <u>except</u> Hazard Class 1.1, 1.2, 1.3	*** <a href="#">Landstar Ranger</a>	-----
	Truckload—Classified General Commodities, and Hazardous Materials including Hazard Classes 1.1, 1.2, 1.3, Explosives	*** <a href="#">Landstar Ranger</a>	*** <a href="#">Panther Expedited Services Inc.</a>
Any	Specialized Services & Equipment	Contact IDS Business Unit Lead below for Routing / Carrier Instructions	-----

#### Air Shipments - Domestic

WEIGHT:	SERVICE:	PRIMARY CARRIER:	SECONDARY CARRIER:
*75 lbs. and under (Size Constraints apply)	Next Day and Second Day Air	<a href="#">UPS</a>	-----
**Over 76 lbs.	Next Day and Second Day Air	<a href="#">UPS Supply Chain Solutions</a>	-----

\*Size guidelines – Non-palletized shipments only. Maximum size is 108 inches in length and 165 inches in length and girth combined (length – plus twice the height – plus twice the width)

\*\*Preferred mode of shipment is for material to be on a pallet

\*\*\*Contact the Raytheon IDS Business Unit Traffic Department for carrier coordination with these specialized services

**Air & Ocean – International Imports**

WEIGHT:	SERVICE:	LOCATION:	CARRIER:
Any Weight	All	International	DHL Global Forwarding (Raytheon IDS Import Control Office – 339-645-6809)

**Carrier Customer Service Numbers**

CARRIER NAME	CARRIER PHONE NUMBER
Old Dominion	1-800-235-5569
Fedex Freight	1-866-393-4585
UPS Supply Chain Solutions	1-800-443-6379
UPS	1-800-877-1497
Landstar Ranger	1-800-296-2182
Panther Expedited Services	1-800-350-8783
DHL Global Forwarding	617-580-4555

**IDS Business Unit Contacts and Freight Specifics**

IDS Business Unit Location	Site Code	Contact Name	Contact Phone	Email
Andover, MA	IADC	Steve Klemarczyk Jim Yaffee	978-470-7483 978-470-7014	<a href="mailto:Stephen_Klemarczyk@raytheon.com">Stephen_Klemarczyk@raytheon.com</a> <a href="mailto:James_Yaffee@raytheon.com">James_Yaffee@raytheon.com</a>
Tewksbury, MA	IDS HQ	Rick Armstrong	978-858-9879	<a href="mailto:Richard_O_Armstrong@raytheon.com">Richard_O_Armstrong@raytheon.com</a>
Sudbury, MA	SSC	Chris Colavita	978-440-2196	<a href="mailto:Christopher_J_Colavita@raytheon.com">Christopher_J_Colavita@raytheon.com</a>
Woburn, MA	MDC	Linda Collins	339-645-6111	<a href="mailto:Linda_Marie_Collins@raytheon.com">Linda_Marie_Collins@raytheon.com</a>
Portsmouth, RI	SCC	Joe Cavanaugh Judy Luce	401-842-3041 401-842-3039	<a href="mailto:Joseph_P_Cavanaugh@raytheon.com">Joseph_P_Cavanaugh@raytheon.com</a> <a href="mailto:Judy_Luce@raytheon.com">Judy_Luce@raytheon.com</a>
Pelham, NH	IDS	Steve Banks	603-635-6808	<a href="mailto:Steven_L_Banks@raytheon.com">Steven_L_Banks@raytheon.com</a>
Keyport, WA	TRC	Lea Horton	360-394-6379	<a href="mailto:Lea_Horton@raytheon.com">Lea_Horton@raytheon.com</a>
San Diego, CA	EWC	Bryan Ireland	858-522-2864	<a href="mailto:Bryan_Ireland@raytheon.com">Bryan_Ireland@raytheon.com</a>
White Sands, NM	MVCV	Amy Diaz	575-678-9810	<a href="mailto:Amy_J_Diaz@raytheon.com">Amy_J_Diaz@raytheon.com</a>