Dear Valued Raytheon Supplier:

In light of the COVID-19 (coronavirus) situation, Raytheon is implementing certain precautionary measures to ensure the health, safety and well-being of our employees and visitors to our sites.

- Effective Monday 03/16/2020, where possible, Raytheon will observe a work from home policy for all U.S. domestic roles until further notice.
- Individual programs are currently assessing work that can effectively be performed by our Supplier Partners remotely; Supervisor “IPTs” or task owners will identify if tasking that the suppliers are working require that the work is performed on-site or can be performed remotely.
- At this time Raytheon locations remain open, as such, individuals who have roles that cannot be performed remotely will be allowed to perform the work at a Raytheon location based on completion of the attached Visitor Screening Form.
- Each of your employees who need to visit or work on-site at a Raytheon facility will be required to complete the attached form in advance of the planned visit to or planned work at a Raytheon site. If your employees are currently working at a Raytheon facility, they will need to complete this form before their next visit.
- This form should be submitted to your Raytheon host/sponsor upon completion for further processing.
- Individuals who answer yes to any of the questions will not be permitted access to Raytheon facilities.

For any questions please reach out to your business contact.

Thank you.

- Raytheon Supply Chain Team