

Raytheon

Information Technology Enterprise Solutions - 3 Services (ITES-3S) IDIQ Ordering Guide

ITES-3S Contract No: W52P1J-18-D-A006

PREPARED FOR

Army Contracting Command – RI
CCRC-TA
Rock Island, IL 61299-8000
Attn: Terry Kraker
Contract Specialist

Email: Terry.C.Kraker.civ@mail.mil
Attn: James Copeland
CHESS Product Lead (PEO)
Email: James.k.copeland1.civ@mail.mil.

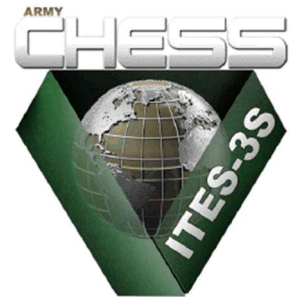
PREPARED BY

Raytheon Company
22265 Pacific Blvd.
Dulles, VA 20166

SUBMITTED BY

Corey Williams, Sr. Contracts Negotiator
(727).302.4296 (Office)
Corey.J.Williams@raytheon.com

ITES3S@raytheon.com



Raytheon

Customer Success Is Our Mission

DOCUMENT CHANGE HISTORY

DATE	REV LVL	SECTIONS AFFECTED	DESCRIPTION	PREPARED BY/	CHANGE NUMBER
▪ April 4, 2019	▪ Original	▪ All	▪ First Release	▪ Raymond Mochler	N/A

TABLE OF CONTENTS

1	CHAPTER 1: ITES-3S GENERAL INFORMATION	1
1.1	ITES-3S Background	1
1.2	ITES-3S Scope.....	1
1.3	ITES-3S Vehicle Highlights	1
1.4	Prime Contractors	2
1.5	Raytheon Teammates.....	5
1.6	Raytheon ITES-3S PMO.....	6
2	CHAPTER 2: ROLES & RESPONSIBILITIES	6
2.1	Overview of Army ITES-3S Organization	6
2.1.1	Army Contracting Command Rock Island Procuring Contracting Officer's (PCO)	6
2.1.2	Computer Hardware, Enterprise Software & Solutions (CHESS).....	6
2.1.3	Requiring Activity (RA).....	7
2.1.4	Ordering Contracting Officer (OCO).....	7
2.1.5	Ombudsman	8
2.1.6	Contractors	8
2.2	Raytheon ITES-3S Program Management Team	8
3	CHAPTER 3: ORDERING PROCEDURES	9
3.1	Overview of Procedures.....	9
3.2	ITES-3S Vehicle Ordering Specifics	9
3.3	ITES-3S Vehicle Ordering - Pricing Specifics	10

LIST OF TABLES

Table 1.4-1: – ITES-3S Primes.....	2
Table 1.5-1: - Raytheon ITES-3S Teammates.....	5

TABLE OF FIGURES

Figure 3.1-1: ITES-3S Ordering Procedures.....	9
--	---

1 CHAPTER 1: ITES-3S GENERAL INFORMATION

1.1 ITES-3S BACKGROUND

The objective of the ITES-3S contracts is to meet the Army's enterprise infrastructure and infostructure goals with a full range of innovative, world-class Information Technology (IT) support services and solutions at a fair and reasonable price. ITES-3S is a multiple award, ID/IQ contract vehicle. It is the Army's primary source of IT-related services worldwide. All DOD and other Federal agencies are authorized to use the contracts to satisfy their IT requirements.

Working in partnership with the prime contractors, CHES manages the contracts, in coordination with the ACC-RI Contracting Center. Through the use of ITES-3S, users have a flexible means of meeting IT service needs quickly, efficiently, and cost-effectively. Orders may be placed by any contracting officer from the aforementioned agencies. There is no fee to place orders against the ITES-3S contract.

1.2 ITES-3S SCOPE

ITES-3S is a multiple award, IDIQ contract that is the Army's primary (and preferred) source of IT services worldwide. The ITES-3S contract encompasses a full range of innovative, world-class IT support services and solutions for the Army and Federal Agencies.

Scope includes, but is not limited to, the following:

- Business Process Re-engineering
- Command, Control, Communications, Computers and Information Management (C4IM)
- Cloud Hosting Services
- Cybersecurity Services
- Enterprise Design Integration & Consolidation
- IT Services
- IT Supply Chain Management
- IT Education & Training
- Network/Systems Operation and Maintenance
- Telecommunications / Systems Operations and Maintenance

1.3 ITES-3S VEHICLE HIGHLIGHTS

Vehicle highlights are as follows:

- \$12.1B ceiling
- Performance-based, multiple - award contract with a 10-year POP
- Available to All Federal Government Agencies
- No Government user fee to issue Task Orders on the contract
- Allows flexibility for all contract types, including hybrids and cost- reimbursement, at the task order level
- Orders may be placed by any contracting officer from the eligible Government Agencies.

- Labor Categories and Rates are posted to the CHESST IT-Mart website. Follow Pricing Guidance for applicability.

1.4 PRIME CONTRACTORS

Raytheon is one of 135 Primes on ITES-3S, which includes 52 Unrestricted and 85 Small Businesses. A list of Primes appears below:

Table 1.4-1: – ITES-3S Primes

Prime Contractor	Contract Number	Business Type
UNIVERSAL CONSULTING SERVICES, INC	W52P1J-18-D-A004	Large Business
MCLANE ADVANCED TECHNOLOGIES, LLC	W52P1J-18-D-A005	Small Business
RAYTHEON COMPANY	W52P1J-18-D-A006	Large Business
BOOZ ALLEN HAMILTON INC.	W52P1J-18-D-A007	Large Business
CREDENCE MANAGEMENT SOLUTIONS LLC*	W52P1J-18-D-A008	Small Business
LEIDOS INNOVATIONS CORPORATION	W52P1J-18-D-A009	Large Business
UNIFIED BUSINESS TECHNOLOGIES, INC.*	W52P1J-18-D-A010	Small Business
ACTIONET, INC.	W52P1J-18-D-A011	Large Business
NES ASSOCIATES, LLC	W52P1J-18-D-A012	Large Business
EXCELLUS SOLUTIONS, LLC*	W52P1J-18-D-A013	Small Business
SUPERLATIVE TECHNOLOGIES, INC.*	W52P1J-18-D-A014	Small Business
IAP WORLDWIDE SERVICES, INC.	W52P1J-18-D-A015	Large Business
SABRE-DCS-I3 JV	W52P1J-18-D-A016	Large Business
SNVC, L.C.*	W52P1J-18-D-A017	Small Business
DELOITTE CONSULTING LLP	W52P1J-18-D-A018	Large Business
DIGITALIBIZ, INC.*	W52P1J-18-D-A019	Small Business
TEKSOUTH CORPORATION*	W52P1J-18-D-A020	Small Business
SUMMIT TECHNOLOGIES LLC*	W52P1J-18-D-A021	Small Business
SUNTIVA, LLC*	W52P1J-18-D-A022	Small Business
AGILE DEFENSE, INC.*	W52P1J-18-D-A023	Small Business
ARRAY INFORMATION TECHNOLOGY, INC.	W52P1J-18-D-A024	Large Business
GROVE RESOURCE SOLUTIONS, INC.*	W52P1J-18-D-A025	Small Business
CALNET, INC.*	W52P1J-18-D-A026	Small Business
ZENLOGIC JV, LLC*	W52P1J-18-D-A027	Small Business
TA SERVICES OF SOUTH CAROLINA LLC*	W52P1J-18-D-A028	Small Business
IPKEYS TECHNOLOGIES LLC*	W52P1J-18-D-A029	Small Business
IT ENTERPRISE SERVICES AND SOLUTIONS, LLC	W52P1J-18-D-A030	Large Business
MADEN TECH CONSULTING, INC.*	W52P1J-18-D-A031	Small Business
INTERNATIONAL BUSINESS MACHINES CORPORATION	W52P1J-18-D-A032	Large Business
HYPERION, INC.*	W52P1J-18-D-A033	Small Business
QBASE LLC*	W52P1J-18-D-A034	Small Business
CYBERDATA TECHNOLOGIES INC*	W52P1J-18-D-A035	Small Business
DIRECTVIZ SOLUTIONS LLC*	W52P1J-18-D-A036	Small Business

Prime Contractor	Contract Number	Business Type
BAE SYSTEMS TECHNOLOGY SOLUTIONS & SERVICES INC.	W52P1J-18-D-A037	Large Business
CYBER SOLUTIONS & SERVICES, INC.*	W52P1J-18-D-A038	Small Business
SMS DATA PRODUCTS GROUP, INC.	W52P1J-18-D-A039	Large Business
22ND CENTURY TECHNOLOGIES INC.	W52P1J-18-D-A040	Large Business
T-FOUR, LLC*	W52P1J-18-D-A041	Small Business
STG, INC.	W52P1J-18-D-A042	Large Business
VENCEDOR TECHNOLOGIES, LLC*	W52P1J-18-D-A043	Small Business
SENTAR, INC.*	W52P1J-18-D-A044	Small Business
AOC EXPRESSION, LLC*	W52P1J-18-D-A045	Small Business
MANTECH ADVANCED SYSTEMS INTERNATIONAL, INC.	W52P1J-18-D-A046	Large Business
APOGEE-SAIC CAPABILITIES INTEGRATOR, LLC*	W52P1J-18-D-A047	Small Business
ADVANCED SOFTWARE SYSTEMS, INC.*	W52P1J-18-D-A048	Small Business
OCCAM SOLUTIONS, INC*	W52P1J-18-D-A049	Small Business
DATA SYSTEMS ANALYSTS, INC.	W52P1J-18-D-A050	Large Business
MSOL INC.*	W52P1J-18-D-A051	Small Business
INFORMATION GATEWAYS, INC.*	W52P1J-18-D-A052	Small Business
VAE, INC.	W52P1J-18-D-A053	Large Business
PRAGMATICS, INC.	W52P1J-18-D-A054	Large Business
CAELUM RESEARCH CORPORATION	W52P1J-18-D-A055	Large Business
CRITERION SYSTEMS, INC.*	W52P1J-18-D-A056	Small Business
SOFT TECH CONSULTING, INC.*	W52P1J-18-D-A057	Small Business
STRATEGIC OPERATIONAL SOLUTIONS INC.*	W52P1J-18-D-A058	Small Business
FORTEM SOLUTIONS, LLC*	W52P1J-18-D-A059	Small Business
VECTRUS SYSTEMS CORPORATION	W52P1J-18-D-A060	Large Business
IRON BOW TECHNOLOGIES, LLC	W52P1J-18-D-A061	Large Business
HARMONIA HOLDINGS GROUP LLC*	W52P1J-18-D-A062	Small Business
LOGC2, INC.*	W52P1J-18-D-A063	Small Business
EXETER INFORMATION TECHNOLOGY SERVICES, LLC*	W52P1J-18-D-A064	Small Business
DRS GLOBAL ENTERPRISE SOLUTIONS, INC.	W52P1J-18-D-A065	Large Business
FWG SOLUTIONS, INC.*	W52P1J-18-D-A066	Small Business
INTELLIGENT WAVES LLC*	W52P1J-18-D-A067	Small Business
CRYSTAL CLEAR TECHNOLOGIES, INC.*	W52P1J-18-D-A068	Small Business
INSERSO CORPORATION*	W52P1J-18-D-A069	Small Business
SGT, INC.	W52P1J-18-D-A070	Large Business
TECHNATOMY CORPORATION	W52P1J-18-D-A071	Large Business
N-LINK CORPORATION*	W52P1J-18-D-A072	Small Business
DEV TECHNOLOGY GROUP, INC.*	W52P1J-18-D-A073	Small Business
MILLENNIUM CORPORATION*	W52P1J-18-D-A074	Small Business
SCIENCE APPLICATIONS INTERNATIONAL CORPORATION	W52P1J-18-D-A075	Large Business
ITSTARS2, LLC*	W52P1J-18-D-A076	Small Business

Prime Contractor	Contract Number	Business Type
LINKTEC, LLC*	W52P1J-18-D-A077	Small Business
ECS FEDERAL, INC.	W52P1J-18-D-A078	Large Business
TROWBRIDGE & TROWBRIDGE, LLC	W52P1J-18-D-A079	Large Business
ACCENTURE FEDERAL SERVICES LLC	W52P1J-18-D-A080	Large Business
LINK SOLUTIONS, INC.*	W52P1J-18-D-A081	Small Business
ENTERPRISE SERVICES LLC	W52P1J-18-D-A082	Large Business
ADAMS COMMUNICATION & ENGINEERING TECHNOLOGY, INC.	W52P1J-18-D-A083	Large Business
MISSION1ST GROUP INC*	W52P1J-18-D-A084	Small Business
OBJECT CTALK, INC.*	W52P1J-18-D-A085	Small Business
GENERAL DYNAMICS INFORMATION TECHNOLOGY, INC.	W52P1J-18-D-A086	Large Business
INDIGO IT, LLC*	W52P1J-18-D-A087	Small Business
DIGITAL MANAGEMENT, LLC	W52P1J-18-D-A088	Large Business
BANC 3, INC.*	W52P1J-18-D-A089	Small Business
GENERAL DYNAMICS INFORMATION TECHNOLOGY, INC. Formally CSRA LLC	W52P1J-18-D-A090	Large Business
AMERICAN SYSTEMS CORPORATION	W52P1J-18-D-A091	Large Business
BRAVURA INFORMATION TECHNOLOGY SYSTEMS INC.*	W52P1J-18-D-A092	Small Business
PERATON INC.	W52P1J-18-D-A093	Large Business
NCI INFORMATION SYSTEMS, INC.	W52P1J-18-D-A094	Large Business
JACOBS TECHNOLOGY INC.	W52P1J-18-D-A095	Large Business
SNR SYSTEMS, LLC*	W52P1J-18-D-A096	Small Business
TIBER CREEK CONSULTING, INC.*	W52P1J-18-D-A097	Small Business
NEW DIRECTIONS TECHNOLOGIES, INC.*	W52P1J-18-D-A098	Small Business
URS FEDERAL SERVICES, INC.	W52P1J-18-D-A099	Large Business
BUSINESS MISSION EDGE LLC*	W52P1J-18-D-A100	Small Business
GC&E SYSTEMS GROUP, INC.*	W52P1J-18-D-A101	Small Business
PHACIL INC.	W52P1J-18-D-A102	Large Business
LINTECH-PRAGMATICS JV*	W52P1J-18-D-A103	Small Business
ITES VENTURE LLC*	W52P1J-18-D-A104	Small Business
SYNTERAS LLC*	W52P1J-18-D-A105	Small Business
NTT DATA SERVICES FEDERAL GOVERNMENT, INC.	W52P1J-18-D-A106	Large Business
B & D CONSULTING, INC.*	W52P1J-18-D-A107	Small Business
TECHNOLOGY, AUTOMATION & MANAGEMENT, INC.*	W52P1J-18-D-A108	Small Business
WORLD WIDE TECHNOLOGY, INC.	W52P1J-18-D-A109	Large Business
HALFAKER AND ASSOCIATES, LLC*	W52P1J-18-D-A110	Small Business
IP NETWORK SOLUTIONS INC.*	W52P1J-18-D-A111	Small Business
METROSTAR SYSTEMS, INC.*	W52P1J-18-D-A112	Small Business
INNOVATIVE MANAGEMENT CONCEPTS, INC.*	W52P1J-18-D-A113	Small Business
AKIRA TECHNOLOGIES, INC.*	W52P1J-18-D-A115	Small Business
OPTIVOR TECHNOLOGIES, L.L.C.*	W52P1J-18-D-A117	Small Business

Prime Contractor	Contract Number	Business Type
KINGFISHER SYSTEMS INC.*	W52P1J-18-D-A118	Small Business
CYBERMEDIA TECHNOLOGIES, INC.*	W52P1J-18-D-A119	Small Business
COMPUTER WORLD SERVICES CORP. *	W52P1J-18-D-A120	Small Business
3VESTA, LLC*	W52P1J-18-D-A121	Small Business
LOGISTICS SYSTEMS INCORPORATED*	W52P1J-18-D-A122	Small Business
S4, INC.*	W52P1J-18-D-A123	Small Business
M.C. DEAN, INC.	W52P1J-18-D-A124	Large Business
SAVANTAGE FINANCIAL SERVICES, INC.*	W52P1J-18-D-A125	Small Business
SUPERIOR GOVERNMENT SOLUTIONS, LLC*	W52P1J-18-D-A126	Small Business
AT&T GOVERNMENT SOLUTIONS, INC.	W52P1J-18-D-A127	Large Business
INNOVATIONS JV, LLC*	W52P1J-18-D-A128	Small Business
FORTEM SERVICES GROUP, LLC*	W52P1J-18-D-A129	Small Business
UNISYS CORPORATION	W52P1J-18-D-A130	Large Business
NEXGEN DATA SYSTEMS, INC.*	W52P1J-18-D-A131	Small Business
EZTEQ, LLC*	W52P1J-18-D-A132	Small Business
TELESIS CORPORATION*	W52P1J-18-D-A133	Small Business
ATTAIN, LLC	W52P1J-18-D-A134	Large Business
FEDITC LLC*	W52P1J-18-D-A135	Small Business
CKA, LLC*	W52P1J-18-D-A136	Small Business
NORTHROP GRUMMAN SYSTEMS CORPORATION	W52P1J-18-D-A137	Large Business
CACI-ISS, INC.	W52P1J-18-D-A138	Large Business
SYNAPTEK CORPORATION*	W52P1J-18-D-A139	Small Business
ACE INFO SOLUTIONS, INC.	W52P1J-18-D-A140	Large Business

1.5 RAYTHEON TEAMMATES

Raytheon teammates at the Umbrella vehicle level are as follows:

Table 1.5-1: - Raytheon ITES-3S Teammates

<i>Teammate Company Name</i>
22nd Century Technologies, Inc.
Abbtch Professional Resources, Inc.
Alamo City Engineering Services, Inc.
Basis Technology Corp.
BizFlow Corporation
Castalia Systems, LLC
CJEN, Inc.
Cognitive Medical Systems, Inc.
Cyber Technology Services, Inc.
Information Management Resources, Inc.
Insight Global, LLC
Intecon, LLC

<i>Teammate Company Name</i>
Ironclad Technology Services, LLC
MI Technical Solutions, Inc.
Oak Grove Technologies, LLC
ShadowObjects, LLC
Skanes Technology Group, LLC
Spectrum Communications, Inc.
Synaptic Solutions, Inc.,
Tekmasters, LLC
The Goal Group, Inc.
Trace Systems, LLC
Unicom Government, Inc.
Wavelink, Inc.

Other teammates can and will be added at the Task Order level as needed/appropriate.

1.6 RAYTHEON ITES-3S PMO

The ITES-3S Vehicle is managed by Raytheon's ITES-3S PMO, which has visibility across Raytheon's business units.

2 CHAPTER 2: ROLES & RESPONSIBILITIES

2.1 OVERVIEW OF ARMY ITES-3S ORGANIZATION

The following guidance is included verbatim from the ITES-3S Ordering Guide dated September 2018.

2.1.1 ARMY CONTRACTING COMMAND ROCK ISLAND PROCURING CONTRACTING OFFICER'S (PCO)

The ACC-RI PCO roles and responsibilities are as follows:

- Serves as the PCO for the ITES-3S contracts. The PCO has overall contractual responsibility for the ITES-3S contracts. All orders issued are subject to the terms and conditions of the contract. The contract takes precedence in the event of conflict with any order or the Ordering Guide.
- Provides advice and guidance to Requiring Activities' (RA), OCOs, and contractors regarding contract scope, acquisition regulation requirements, and contracting policies.
- Approves and issues base ITES-3S contract modifications.
- Represents the Contracting Officer position at various contract-related meetings.

2.1.2 COMPUTER HARDWARE, ENTERPRISE SOFTWARE & SOLUTIONS (CHESS)

The CHESS organization's roles and responsibilities are as follows:

- Requiring Activity (RA)s / Administrative Contracting Officer Representative (ACOR) for this acquisition
- Maintains the IT e-mart, a no-fee flexible procurement strategy through which an Army user may procure COTS IT hardware, software, and services.

- The CHESSE IT e-mart website is: <https://chess.army.mil>.
- With support from the Information Systems Engineering Command, Technology Integration Center, CHESSE assists Army organizations in defining and analyzing requirements for meeting the Army's enterprise infrastructure and infostructure goals.
- Works with other RAs, including those outside of the Army, to help them understand how ITES-3S can best be used to meet their enterprise requirements.
- Conducts periodic meetings with the prime contractors, e.g., In-Process Review, as needed to ensure requirements, such as approved DOD standards, are understood.

2.1.3 REQUIRING ACTIVITY (RA)

RA is defined as any organizational element within the Army, DOD, or other Federal Agencies. The RA's roles and responsibilities are as follows:

- Adheres to the requirements and procedures defined in the ITES-3S contracts and these ordering guidelines.
- Defines requirements.
- Prepares TO requirements packages.
- Funds the work to be performed under ITES-3S orders.
- Provides personnel to evaluate proposals submitted.
- Provides past performance assessments.
- Monitors and evaluates contractor performance.

2.1.4 ORDERING CONTRACTING OFFICER (OCO)

The OCO's roles and responsibilities are as follows:

- OCOs within the Army, DOD, and other Federal agencies are authorized to place orders within the terms of the contract and within the scope of their authority.
- Not authorized to make changes to the contract terms and/or conditions. The OCOs authority is limited to the individual orders.
- Serves as the interface between the contractor and the Government for individual orders issued under the ITES-3S contracts.
- Responsible for determining if bundling of requirements (see FAR 2.101) is in compliance with FAR 7.107.
- Responsible for determining whether consolidation of requirements, compliance, and approval are IAW DFARS 207.170.
- Responsible for requesting, obtaining, and evaluating proposals/quotations and for obligating funds for orders issued.
- The OCO reserves the right to withdraw and cancel a task if issues pertaining to the proposed task arise that cannot be satisfactorily resolved.
- Responsible for identifying when Earned Value Management System is applicable at the TO level IAW DFARS 252.234-7002.

2.1.5 OMBUDSMAN

IAW FAR 16.505(b), ITES-3S contractors that are not selected for award under a Task Order competition may seek independent review by the designated ITES-3S ordering agency's Ombudsman. The Ombudsman is responsible for reviewing complaints from contractors and ensures that all contractors are afforded a fair opportunity to be considered, consistent with the procedures set by this contract and regulation. The ACC-RI Ombudsman will review complaints from contractors on all TOs issued by ACC-RI. The Ombudsman for Task Orders not issued by ACC-RI will be the Ombudsman that supports the OCO. The designated Ombudsman for ITES-3S Task Orders issued by ACC-RI is:

Amy VanSickle

Army Contracting Command-Rock Island (ACC-RI) CCRC-OC

3055 Rock Island Arsenal Rock Island Arsenal

309-782-1002 / DSN 793-1002

amy.j.vansickle.civ@mail.mil

2.1.6 CONTRACTORS

The principal role of the contractors is to perform services and/or deliver related products that meet requirements and/or achieve objectives/outcomes described in orders issued under the ITES-3S contracts.

2.2 RAYTHEON ITES-3S PROGRAM MANAGEMENT TEAM

Our ITES-3S Program Manager (PM) is Mr. Ray Moehler, and he is supported by a functional support team, which also includes Finance, Contracts, and Supply Chain.

Mr. Raymond Moehler
ITES-3S Program Manager
571-250-1090
RMoehler@raytheon.com

Mr. Corey Williams
ITES-3S Contracts Negotiator
727-302-4296
Corey.J.Williams@raytheon.com

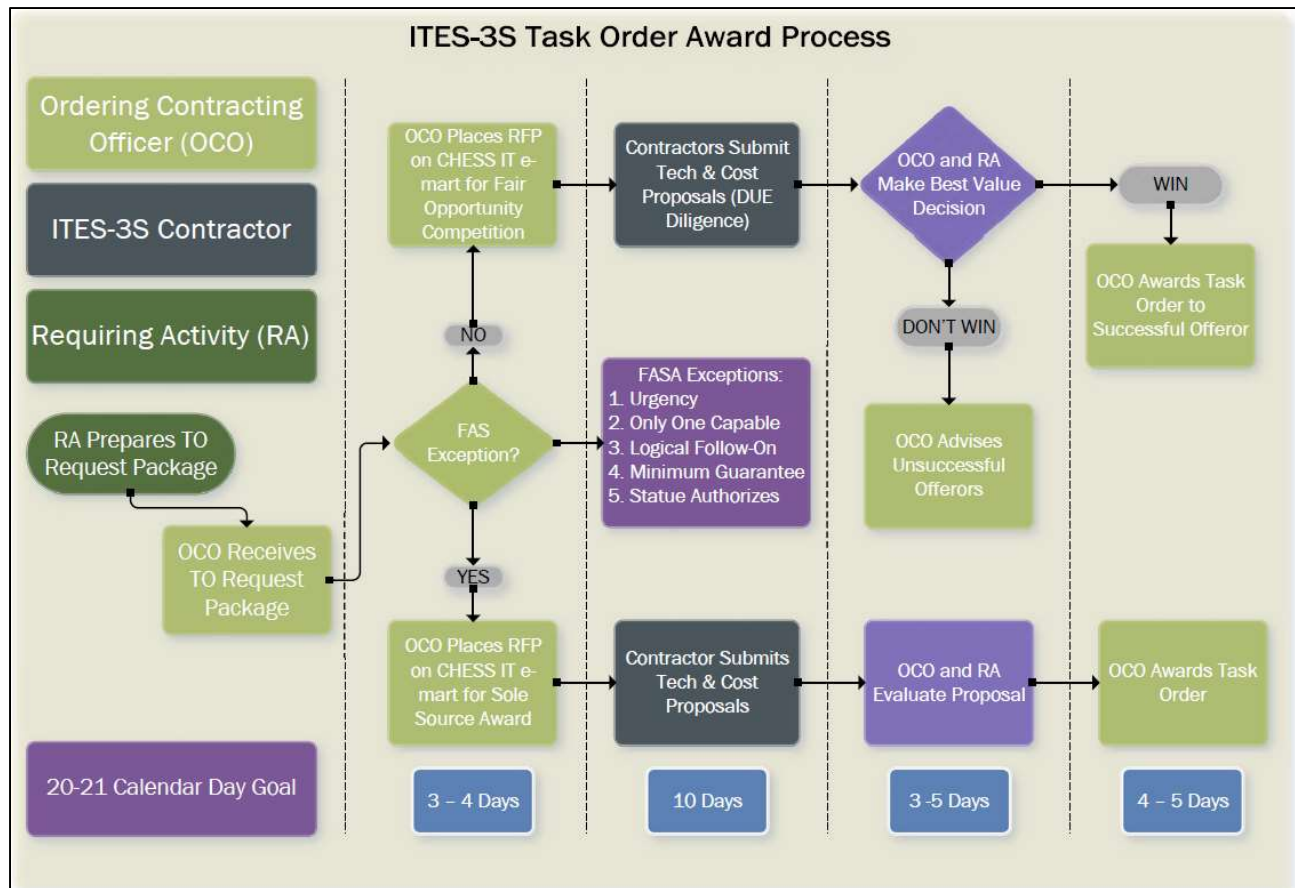
Mr. Jonathan Carroll
ITES-3S Supply Chain Manager
919-594-2780
jon.carroll@raytheon.com

3 CHAPTER 3: ORDERING PROCEDURES

3.1 OVERVIEW OF PROCEDURES

The ITES-3S Task Order Ordering Procedures and Award Process appears in Figure 3.1.-1 below.

Figure 3.1-1: ITES-3S Ordering Procedures.



3.2 ITES-3S VEHICLE ORDERING SPECIFICS

The following guidance is included verbatim from the ITES-3S Ordering Guide dated September 2018.

- Ordering is decentralized for all ITES-3S requirements. Ordering under the contracts is authorized to meet the needs of the Army, DOD, and other Federal agencies. There are no approvals, coordination, or oversight imposed by the PCO on any OCO. OCOs are empowered to place orders IAW the terms and conditions of the ITES-3S contracts, ITES-3S ordering guidelines, the FAR, DFARS (as applicable), and the OCO's agency procedures.
- The PCO will not make judgments or determinations regarding orders awarded under the ITES-3S contracts by an OCO. All issues must be resolved consistent with individual agency procedures and/or oversight.

- Upon request, the PCO is available to provide guidance to OCOs executing orders under the ITES-3S contracts.
- The CHESSE IT e-mart at <https://chess.army.mil> is available to make price comparisons among all ITES-3S awardees and solicit competitive quotes. Only services and related incidental hardware/software items are to be released on the ITES-3S IT e-mart. Hardware/software-only items are to be placed on ADMC-2 or ITES- 2H/3H. The OCO will initiate the Task Order Request (TOR) process by issuing a TOR to all awardees via the CHESSE IT e-mart. OCOs MUST issue the Request for Proposal (RFP)/TORs via the IT e-mart.
- When posting an RFP/TOR, RAs are not to simply submit an ITES-3S contractor's quote as an RFP/TOR. This is considered to be contractor proprietary information.
- When posting a TOR, include specific delivery instructions for proposal responses. Contractors will indicate their interest via CHESSE IT e-mart; however, proposal packages shall be delivered by means identified in the TOR.

3.3 ITES-3S VEHICLE ORDERING - PRICING SPECIFICS

The following guidance is included verbatim from the ITES-3S Ordering Guide dated September 2018.

- All TOs awarded pursuant to this contract on a FFP or T&M basis must be priced IAW the pricing set forth in the Labor Rate Table (reference contractors' ITES-3S Price Matrix, Section J, and Attachment 3). The labor rates in the labor rate table reflect the fully burdened composite rates for each labor category and will apply to all direct labor hours. The composite rates include separate rates for work performed at the contractor site and at the Government site for each labor category. An ITES-3S contractor may propose labor rates that are lower than those specified in its Labor Rate Table, but shall not exceed the labor rates in its Labor Rate Table.
- CR TOs are allowable under ITES-3S. CR TOs are suitable for use only when uncertainties involved in contract performance do not permit costs to be estimated with sufficient accuracy to use any type of FP TO. A CR TO may be used only when the contractor's accounting system is adequate for determining costs applicable to the TO and appropriate Government surveillance during performance will provide reasonable assurance that efficient methods and effective cost controls are used.
- The Government's minimum requirements for each labor category are identified in Labor Category Descriptions. Contractors may augment their labor categories and job descriptions on a TO basis. If a contractor decides to augment a labor category; the labor type and cost shall not change. Augmenting a labor category is not defined as adding a new labor category. TO proposals shall be limited to only those labor categories contained within the base contract. The contractor may propose to the Government, at its discretion, additional labor categories and job descriptions within the scope of ITES-3S. The PCO is the only official authorized to add a labor category to the base contract via contract modification.
- Unlike other labor categories, the IT subject-matter expert (SME), IT FAE, and incidental construction categories may only be used if no other labor category can satisfy the requirement. If the ITES-3S contractor proposes these categories when not directed by the OCO, no fee or profit is allowed. OCOs are discouraged from directing the use of FAEs and SMEs. However, if the OCO deems it necessary to direct the ITES-3S contractor to propose

these categories, a fixed fee of 3% is allowable. ITES-3S contractors are required to seek and obtain approval from the OCO for the use of these categories when proposed in a TO. There is no fixed labor rate associated with the SME, FAE, and incidental construction categories.

The Raytheon ITES-3S PMO will provide the CHES ITES-3S Ordering Guide to Raytheon Mission Areas/colleagues upon request and will provide training and guidance on the contract use.