

# Raytheon-EiE Teacher Scholarship Program

## Program Guidelines

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Raytheon is pleased to offer the Raytheon-EiE Teacher Scholarship Program. This program is intended to encourage the inclusion of engineering and technology education in elementary classrooms by providing access to Engineering is Elementary® (EiE) workshops and materials.

### Eligibility

Applicants must meet all of the following criteria:

- Be a full-time classroom teacher (or science specialist) in grades 1 through 5
- Be teaching full-time as of the application deadline and plan to continue full-time status during the following academic year
- Have a minimum of 3 years teaching experience

Immediate family members of Raytheon Company, Museum of Science and EiE employees are ineligible.

### Application Process

In addition to a completed application form, applicants are required to submit the following:

- Letter of support from administrator, including confirmation applicant has been a teacher for at least three years
- Letter of recommendation from one of the following: supervisor, colleague or parent of a student
- Written statement addressing the following:
  - Give a summary of a science topic you teach as well as an example of an activity you teach from that science unit.
  - Describe your experience teaching engineering and technology.
  - How do you plan to integrate EiE across multiple curriculum areas?
  - Why do you think engineering and technology are important to include in an elementary classroom?
- Indicate on application which month(s) you would be able to attend an EiE workshop. Current workshop information and schedules are available at [http://www.mos.org/eie/workshops\\_programs.php](http://www.mos.org/eie/workshops_programs.php)

The application form and above separate pages must be completed and mailed to Scholarship Management Services in one envelope postmarked no later than **January 18, 2012**. Applicants are responsible for gathering and submitting all necessary information. Incomplete applications will not be evaluated.

Applicants will receive acknowledgment of receipt of their application. If an acknowledgment card is not received within three weeks, applicants may call Scholarship Management Services to verify that the application has been received.

### Selection of Recipients

Recipients will be selected by Scholarship Management Services based on review of the letters of recommendation and the applicant's written statement. Efforts will be made to reach teachers at disadvantaged, rural and inner city schools. Recipients will be notified in early April. Not all applicants will be selected as recipients. All applicants agree to accept the decision as final.

### Award Information

Up to 20 awards of \$3,000 each will be granted. Awards are one time only and not renewable. Past recipients may not reapply.

- \$2,250 will be paid to the recipient's school to be spent on EiE workshop travel expenses (hotel, mileage/airfare, meals), classroom substitute and additional materials
- \$750 will be paid to the Museum of Science for workshop registration and materials kit

Scholarship America mails award checks to recipients on behalf of Raytheon. Checks are made payable to the elementary school and the Museum of Science for the recipient.

### Obligations

Recipients must agree to attend an EiE workshop and implement an EiE unit in their classrooms within one year of receiving the scholarship award. Recipients have no obligation to Raytheon other than being asked to release their names and photos for publication.

### Additional Information

Questions regarding the scholarship program should be addressed to:

**Raytheon-EiE Teacher Scholarship Program**  
Scholarship Management Services  
One Scholarship Way  
Saint Peter, MN 56082

Telephone: (507) 931-1682

Administered by  
**Scholarship  
Management  
Services®**  
A Division of Scholarship America®

# Raytheon-EiE Teacher Scholarship Program

## Application

TYPE OR PRINT ALL INFORMATION EXCEPT SIGNATURES

Completeness and neatness ensure your nomination form will be reviewed properly.

**Application postmark deadline January 18, 2012**

FOR  
SCHOLARSHIP  
AMERICA  
USE ONLY

I.D. #	L1	L2	WS	TOTAL

TEACHER  
APPLICANT  
DATA

Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Permanent Home Mailing Address \_\_\_\_\_ Apartment # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

Telephone ( \_\_\_\_\_ ) \_\_\_\_\_ Email Address \_\_\_\_\_

Date of Birth: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_ Please indicate your gender:  Male  Female

Currently teaching grade level:  1  2  3  4  5 Other (explain): \_\_\_\_\_

Current teaching status:  Full-time  Part-time Expected teaching status next academic year:  Full-time  Part-time

I have at least three (3) years of teaching experience:  Yes  No

I am an immediate family member of a Raytheon Company, Museum of Science or EiE employee:  Yes  No

I am able to attend an EiE workshop these months:  1  2  3  4  5  6  7  8  9  10  11  12

ELEMENTARY  
SCHOOL  
DATA

School Name \_\_\_\_\_ Telephone ( \_\_\_\_\_ ) \_\_\_\_\_

School's Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

Check all that apply:  Rural  Inner City  Disadvantaged

\_\_\_\_\_ % Students qualifying for free or reduced meals through the National School Lunch Program (NSLP)

ADDITIONAL  
DOCUMENTS

**Include the following in the mailing envelope with the application. Letters are to be no longer than one page. Written statement is to be no more than two pages, typed, 12-point, double spaced, on one side of 8½" x 11" paper (no more than 500 words total).**

1. Letter of support from administrator
2. Letter of recommendation from one of the following: supervisor, colleague or parent of a student
3. Written statement addressing each of the following. Label each topic with its assigned letter.
  - a. Give a summary of a science topic you teach as well as an example of an activity you teach from that science unit.
  - b. Describe your experience teaching engineering and technology.
  - c. How do you plan to integrate EiE across multiple curriculum areas?
  - d. Why do you think engineering and technology are important to include in an elementary classroom?

APPLICATION  
CHECKLIST

The teacher applicant is responsible for submitting all materials to Scholarship Management Services on time. Incomplete applications will not be evaluated. This application becomes complete and valid only when all of the following materials have been received:

- Completed Application Form
- Letter of support
- Letter of recommendation
- Teacher's written statement

All materials must be addressed to:

**Raytheon-EiE Teacher Scholarship Program**  
Scholarship Management Services  
One Scholarship Way  
Saint Peter, MN 56082

**Postmark deadline January 18, 2012**

CERTIFICATION

Scholarship Management Services has the sole responsibility for selecting recipients based on criteria as set forth in the program's description. This application becomes the property of Scholarship Management Services. (It is recommended you keep a copy for your files.)

*I acknowledge decisions are final. I certify I meet eligibility requirements of the program as described in the guidelines and the information provided is complete and accurate to the best of my knowledge. Falsification of information may result in termination of any award granted.*

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

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## **PUBLICITY RELEASE (REQUIRED)**

**Must be Signed by Applicant**

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If I am selected as a recipient, I hereby grant to Raytheon Company the use any time in connection with or as part of any advertising, publicity, promotion or media whatsoever, whether now existing or hereafter developed, complete permission to use, display, reproduce and distribute my name, photograph, likeness, biographical material, application, or any combination of these, all without further compensation or notification. I further acknowledge that Raytheon Company is not under any obligation to undertake any such advertising, publicity or promotional activity.

I hereby release, discharge, and absolve Raytheon Company from any and all actions, suits, claims and demands of any kind whatsoever which I had, now have, or hereafter may have by any matter connected in any way with the Raytheon-EiE Teacher Scholarship Program, including but not limited to, the operation of the scholarship program, the awarding, acceptance or use of the scholarship, or the use of my name, likeness, biographical material or application information.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_